

# 2024-2025 Club of the Year Checklist

## president + club ops

<input type="checkbox"/>	<b>JUL 24</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>AUG 1</b>	Meet & Converse with RD	<b>10 pts</b>
<input type="checkbox"/>	<b>AUG (TBD)</b>	Submit President's Report #1	<b>20 pts</b>
<input type="checkbox"/>	<b>AUG 22</b>	President's Idea Exchange – PIE	<b>10 pts</b>
<input type="checkbox"/>	<b>AUG 25</b>	Full registration attendees at Leadership	<b>20 pts (&lt;60)</b>
<input type="checkbox"/>	<b>AUG 25</b>	District Board Meeting 1	<b>20 pts</b>
<input type="checkbox"/>	<b>AUG 30</b>	District Dues	<b>50 pts</b>
<input type="checkbox"/>	<b>SEP 2</b>	Membership Roster	<b>50 pts</b>
<input type="checkbox"/>	<b>SEP 2</b>	Annual Budget, Charter & Bylaws	<b>25 pts</b>
<input type="checkbox"/>	<b>SEP 18</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>OCT (TBD)</b>	Awards Webinar Series – Part 1	<b>25 pts</b>
<input type="checkbox"/>	<b>OCT 16</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>OCT 24</b>	President's Idea Exchange – PIE	<b>10 pts</b>
<input type="checkbox"/>	<b>NOV (TBD)</b>	Awards Webinar Series – Part 2	<b>25 pts</b>
<input type="checkbox"/>	<b>NOV 13</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>DEC (TBD)</b>	Awards Webinar Series – Part 3	<b>25 pts</b>
<input type="checkbox"/>	<b>DEC 18</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>DEC 30</b>	National Dues	<b>50 pts</b>
<input type="checkbox"/>	<b>JAN (TBD)</b>	Awards Webinar Series – Part 4	<b>25 pts</b>
<input type="checkbox"/>	<b>JAN 15</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>JAN 23</b>	President's Idea Exchange – PIE	<b>10 pts</b>
<input type="checkbox"/>	<b>FEB 19</b>	CCOP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>MAR 3</b>	Club Achievement Books	<b>20 pts/bk</b>
<input type="checkbox"/>	<b>MAR (TBD)</b>	Submit President's Report #2	<b>20 pts</b>
<input type="checkbox"/>	<b>MAR 14</b>	Mid-Year Membership Rosters	<b>50 pts</b>
<input type="checkbox"/>	<b>MAR 14</b>	Award Student Scholarship or contribute to funds	<b>20 pts</b>
<input type="checkbox"/>	<b>MAR 19</b>	COP Call @ 3:00 CST	<b>20 pts</b>
<input type="checkbox"/>	<b>MAR 27</b>	President's Idea Exchange – PIE	<b>10 pts</b>
<input type="checkbox"/>	<b>APR 5</b>	District Board Meeting 2	<b>20 pts</b>
<input type="checkbox"/>	<b>MAY 21</b>	COP Call @ 3:00 CST	<b>20 pts</b>

## membership dev + communications

<input type="checkbox"/>	<b>Membership Percentage Increase</b> 1%-5% growth 5.1%-10% growth 10.1%-15% growth 15.1%+ growth	25 pts 35 pts 45 pts 55 pts
<input type="checkbox"/>	<b>Participation in AAF Certification</b> 1-5 attendees 6-10 attendees 10-15 attendees 15+ attendees	15 pts 25 pts 35 pts 45 pts

---

## programs

<input type="checkbox"/>	<b>MAR 14</b> <b>Submit high quality, vetted speakers to the <i>D7 Speaker List</i></b>	10 pts/ea <i>(max 30 pts)</i>
--------------------------	---	----------------------------------

---

## public service

<input type="checkbox"/>	<b>MAR 14</b> <b>Submit your Public Service Initiatives</b>	50 pts
--------------------------	---	--------

---

## cornerstone events + initiatives

<input type="checkbox"/>	<b>Professional Awards Entry Increase</b> 1%-5% growth 5.1%-10% growth 10.1%-15% growth 15.1%+ growth	15 pts 25 pts 35 pts 45 pts
<input type="checkbox"/>	<b>Student Awards Entry Increase</b> 1-5 attendees 6-10 attendees 10-15 attendees 15+ attendees	15 pts 25 pts 35 pts 45 pts
<input type="checkbox"/>	<b>Present a Mosaic ADDY®</b>	10 pts
<input type="checkbox"/>	<b>MAR 1</b> <b>Forward local ADDY® Award Winners</b>	50 pts
<input type="checkbox"/>	<b>Present a Diversity &amp; Inclusion Speaker</b>	50 pts
<input type="checkbox"/>	<b>MAR 14</b> <b>Submit judges to the <i>D7 Judges List</i></b>	10 pts

---

## teamwork + celebration

<input type="checkbox"/>	<b>AUG 24</b> <b>MOTS Participation</b>	20 pts
<input type="checkbox"/>	<b>MAR 14</b> <b>Submit Nominations for Awards</b>	20 pts/nom
<input type="checkbox"/>	<b>APR 5</b> <b>Winning District Club Achievement</b> 1st place 2nd place 3rd place	25 pts 15 pts 10 pts
<input type="checkbox"/>	<b>JUN</b> <b>Entry in National Club Achievement</b>	20 pts/bk